

## Information pursuant to art. 13 EU Regulation 2016/679

Dear Applicant

### Data controller

We inform you that, pursuant to EU Regulation 2016/679 (hereinafter: "**Regulation**"), your Personal Data collected for personnel selection and evaluation purposes will be processed by FRA-BER srl, with registered office in Via Michelangelo Merisi 40-46 in Antegnate (Bergamo), as data controller ("Data controller").

### Types of data to be processed

The Data Controller will process the personal data and the data belonging to particular categories, as defined by the Regulation collected during the selection activities including, by way of example and not exhaustive, your name, surname, mobile phone number, health conditions (belonging to legally protected categories). It should also be noted that the data we are or will be provided with by you can also be inherent to your family.

### Purpose, legal basis and optional nature of the processing

Your Personal Data will be processed on the basis of the provisions of the Regulation (processing is necessary to fulfil the obligations and exercise the specific rights of the data controller or of the subject concerned with regard to labour law) and the authorisation in force of the Guarantor for the protection of personal data, for the **purpose** of selection and evaluation of personnel.

The **legal bases** of the processing are the execution of pre-contractual measures, the explicit consent to the processing of data belonging to particular categories and the legitimate interest of the data controller to verify the applicant's suitability to fill the specific open position.

Providing your Personal Data for the purposes indicated above is optional, but if you fail to do so, it will not be possible to properly evaluate your professional qualities.

Any processing of such particular data may take place pursuant to art. 9.2.a) of the Regulation, only upon your express consent and in compliance with the authorisations in force concerning the protection of personal data.

## Recipients of personal data

Your Personal Data may be shared with:

- natural persons authorised by the Data Controller to process personal data after signing a confidentiality agreement (e.g. employees of the Personnel/Administration department, system administrators);
- third parties, some of which acting as data processors;
- bodies or authorities to which your Personal Data are to be disclosed by law or by orders of the authorities.

With regards to the possible transfer of Data to Third Countries, the Data Controller informs that the processing will take place according to one of the methods allowed by the law in force, such as the consent of the subject, the adoption of Standard Clauses approved by the European Commission, the selection of subjects adhering to international programs for the free circulation of data (e.g. EU-USA Privacy Shield) or operating in Countries which are considered safe by the European Commission. It is possible to obtain more information, upon request, from the Data Controller.

## Storage of personal data

Your Personal Data will be stored for a period of 6 months. More information is available from the Data Controller.

## Your rights pursuant to Articles 15 and following of the Regulation

You have the right to ask the Data Controller, at any time, the access to your Personal Data, the correction or cancellation of the same or you have the right to oppose their processing, to request the limitation of the processing in the cases provided for by art. 18 of the Regulation, as well as to obtain, in a structured format, of common use and readable by an automatic device, the data concerning you, in the cases provided for by art. 20 of the Regulation. At any time you can revoke the consent already granted (art. 7(3) of the Regulation), without prejudice to the lawfulness of the processing carried out prior to the revocation of the consent.

Requests should be sent in writing to the Data Controller at the following address: Via Michelangelo Merisi 40-46, Antegnate (Bergamo).

In any case, you are always entitled to file a complaint to the Guarantor for the Protection of Personal Data, pursuant to art. 77 of the Regulation, if you consider that the processing of your data is contrary to the legislation in force.